

Academy of Language Arts

Required Documents for Student Visa Application

en

Basic Information & Notes

- As a condition of applying for a student visa, must take courses for a minimum of 4 hours per day, 5 days per week. Also, you must have a high school diploma (or equivalent) or higher.
- Only documents issued within the last 3 months are valid.
- With a student visa, students can work part-time for up to 28 hours per week by obtaining permission to engage in activities other than those permitted under the status of residence.
- Documents written in languages other than English or Japanese should be sent along with the English or Japanese translation.

Documents from Applicant

Applicant's Situation	First time to Apply for Student visa	First time to Apply for Student visa & 5 years since last education	Multiple times to Apply for Student Visa
Application Form (Online Form) - ALA's Original Form	○	○	○
Passport* - Photograph page	○	○	○
Photographic Portrait - Digital Photo	○	○	○
Certificate of Graduation - From the Last educational institution	○	○	○
Certificate of Student Status - Only If you are student.	△	△	△
Personal Record - ALA's Original Form		○	○
Completion & Attendance Letter** - From the school you attended in Japan			○

* Stamp page is required if you have traveled to Japan before. **Please contact the school on your end

Documents from Sponsor

Sponsor's Types	Applicant	Parents or Relatives	Parents or Relatives Living in Japan
Proof of Occupation - Certificate of employment, etc.	○	○	○
Income Certificate - Tax Certificate, etc	○	○	○
Bank Balance Certificate - Letter from the Bank, etc.	○	○	○
Certificate of Kinship - Government Authorized		○	○
Letter of Payment - ALA's Original Form		○	○
Residence Certificate - Juminhyo, Koseki-Tohon, etc.			○
Others - We may ask for extras by the situation	△	△	△